

Dear Attendees,

We are thrilled to see YOU at our upcoming Drive|Lead|Succeed Conference in amazing Pueblo, CO! The Economic Development Council of Colorado (EDCC) has been working hard to ensure the health and safety of our attendees. EDCC will adhere to all federal, state, and local guidelines in place during the conference. The following is EDCC's Health, Safety, and Cancellation Policies.

Health and Safety Policy:

- Stay home if you feel sick or have any flu-like symptoms
- Test before you come
- Agree to wear a mask or face covering if required
- Adhere to social distancing protocols and respect others' personal space

Conference Cancellation Policy:

As we get closer to the event, more financial obligations are placed on EDCC in congruence with our hotel contract. Timelines are set in order to facilitate food and beverage quotas and audio visual needs. Refunds will be made if cancellations are received in writing on or before October 1 and will be subject to a \$50 per person handling charge. No refunds for no-shows. If you are unable to attend, we encourage you to transfer your registration. If the need to cancel your registration arises, be sure to cancel your hotel room reservation as well.

Guests are responsible for the guarantee of their reservations and adherence to the hotels cancellation policies.

We are so excited to see you in person this fall and will do everything in our power to ensure your health and safety at the event!

-The EDCC Team