

Dear Attendees,

We are thrilled to see YOU at our upcoming Drive|Lead|Succeed Conference in beautiful Steamboat Springs, CO (a.k.a. the 'Boat)! The Economic Development Council of Colorado (EDCC) has been working hard to ensure the health and safety of our attendees. EDCC will adhere to all federal, state, and local guidelines in place during the conference. The following is EDCC's Health, Safety, and Cancellation Policies.

Health and Safety Policy:

- Stay home if you feel sick or have any flu-like symptoms
- Test before you come
- Agree to wear a mask or face covering if required
- Adhere to social distancing protocols and respect others' personal space

Conference Cancellation Policy:

As we get closer to the event, more financial obligations are placed on EDCC in congruence with our hotel contract. Timelines are set in order to facilitate food and beverage quotas and audio visual needs. Refunds will be made if cancellations are received in writing on or before September 27 and will be subject to a \$50 per person handling charge. No refunds for no-shows. If you are unable to attend, we encourage you to transfer your registration. If the need to cancel your registration arises, be sure to cancel your room reservation as well.

Hotel Room Cancellation Policy:

Hotel reservations are to be made directly by attendees by September 20, 2021, to receive EDCC's special group rate. To reserve call Steamboat Grand Reservations at 1.877.269.2628 – be sure to mention EDCC's Group Rate – or reserve [online](#).

Per Steamboat Grand's Cancellation Policy, at the time of reservation, a one night deposit is required to receive confirmation of reservation. Final payment is due 7 days prior to arrival. Guests may cancel up to 48 hours prior to arrival with loss of \$25.00 deposit. Cancellations within 48 hours are non-refundable. No refund for late arrivals, early departures, no-shows, or downgrades.

We are so excited to see you in person this fall and will do everything in our power to ensure your health and safety at the event!

-The EDCC Team